

WINNEBAGO COUNTY DEPARTMENT OF SOLID WASTE FACILITY RULES AND HAULER GUIDELINES

Please distribute and review these rules/guidelines with your staff.

FACILITY LOCATION

- The Winnebago County Solid Waste Landfill Administrative Office and Scale are located at 100 W. County Rd Y, Oshkosh.
- The Winnebago County Solid Waste Transfer Station is located at 105 W. County Rd Y, Oshkosh.
- **All** Facility and Transfer Station customers and visitors must check-in at the Landfill Scale Office.

HOURS OF OPERATION

- Scale operations are from 7:00 AM to 3:00 PM Monday through Friday and 7:00 AM to 12:00 PM on Saturdays.
- Special Holiday Hours will be posted at the Scale Office informing users of any changes.

FACILITY FEES

- The Winnebago County Solid Waste Landfill and Transfer Station Facility are operated by the Winnebago County Solid Waste Management Board. Operations of the Facility are funded by user fees. Refer to the Standard Tipping Fee Rate Schedule for disposal fees. The Standard Tipping Fee Rate Schedule is available at the Landfill Scale Office and online at www.WinnebagoCountySolidWaste.com.

GENERAL FACILITY RULES

- Per Winnebago County General Code 15.51(3) - *Any person, firm or corporation, or agent or employee thereof, transporting solid waste of any kind whatsoever within Winnebago County or to the Winnebago County Solid Waste Management facilities by motor vehicle or trailer attached to a motor vehicle shall provide cover or covers secured to said motor vehicle and trailer to prevent blowing, bouncing, leaking, falling or spilling of the solid and recyclable waste materials being transported. Actual leakage or spillage of such solid waste and recyclable materials is not necessary to constitute a violation of this section of the Code. This means that your vehicle must be tarped from your point of origin, not just prior to entering the landfill. Untarped loads will be denied access to the unloading areas.* Tarps are available for purchase at the Landfill Scale Office.
- All facility roads have a speed limit of 15 MPH. Please drive with caution as this is a heavily congested area with variably sized vehicles, heavy equipment and pedestrian access. Do not pass other vehicles in the landfill facility unless instructed to do so.
- Facility equipment and vehicles always have the right-of-way over private vehicles and haulers.
- Users of this Facility may not smoke (including e-cigarettes) while outside of their vehicles. This includes vehicle operators and passengers. Cigarette butts should be disposed of properly.
- Alcoholic beverages are not allowed on the premises.
- Children and pets must remain in vehicle at all times.

- SCAVENGING is not permitted anywhere within the Facility.
- Safety vests must be worn in the Facility's Transfer Station.
- Facility employees are not permitted to assist with unloading materials, disabled vehicles or equipment malfunction.
- Should you incur damage to your vehicle or damage Facility property during your visit, you must immediately report the damage to Facility Staff. This Facility is under video surveillance.

ACCESS TO FACILITY

All Facility and Transfer Station customers and visitors must check-in at the Landfill Scale Office prior to unloading. **Wait your turn and stay in line.**

- **Lane 1 - Authorized Trucks Only**
Haulers with automated scale badges should proceed through the gates to the left-hand scale. Use the telephone handset to speak with the Scale Associate. Once contact is made, follow the Associate's instructions or wait for a scale ticket.
- **ALL OTHER FACILITY USERS** – Use the appropriate lane described below. Must see Scale Associate
- **Lane 2 - Cars**
Household recyclables, electronics, appliances only.
- **Lane 3 - Trucks, Vehicles with Trailers, Vans and SUVs**
Park the entire vehicle (or vehicle and trailer) on the scale and enter the Scale Office. Must see the scale attendant.
- Cash, check and credit cards (American Express/Discover/MasterCard/Visa) are accepted payment methods.
- If you are unsure of where to unload, ask the Scale Associate during weigh-in/check-in.
- Before leaving the scale, check for vehicle traffic in other lanes, then proceed to the Facility unloading area.
- Unload your vehicle only in designated areas.
- **Incoming vehicles have the right-of-way to the scale. If your vehicle needs to be re-weighed, return to the end of the line of incoming vehicles and proceed to the scale in order.**

TRANSFER STATION USE

- Use of the Transfer Station is limited to customers with automatic/hydraulic dumping trailers, or as directed by the Scale Associate.
- Tarps must remain in place until you are at the Transfer Station.
- Back your vehicle into the Transfer Station bay and position it as close to the debris pile as possible. Unload directly onto the floor.
- Persons exiting their vehicle in the Transfer Station must wear an ANSI 1 vest or hi-visibility clothing.
- Always remain near the trailer controls while unloading.
- Items that are lodged or entangled must be freed by hand. Facility Staff are not permitted to assist in unloading the vehicle or trailer.
- Building post, columns and barriers may not be used as anchor points to secure "pull off" ropes.
- Lower automatic/hydraulic dumping trailers prior to exiting the doorway.

- Slowly exit the Transfer Station bay, check for other exiting traffic and return to the Scale Office if you are required to re-weigh.

SOLID WASTE LOSS, INCIDENT AND ACCIDENT REPORTING

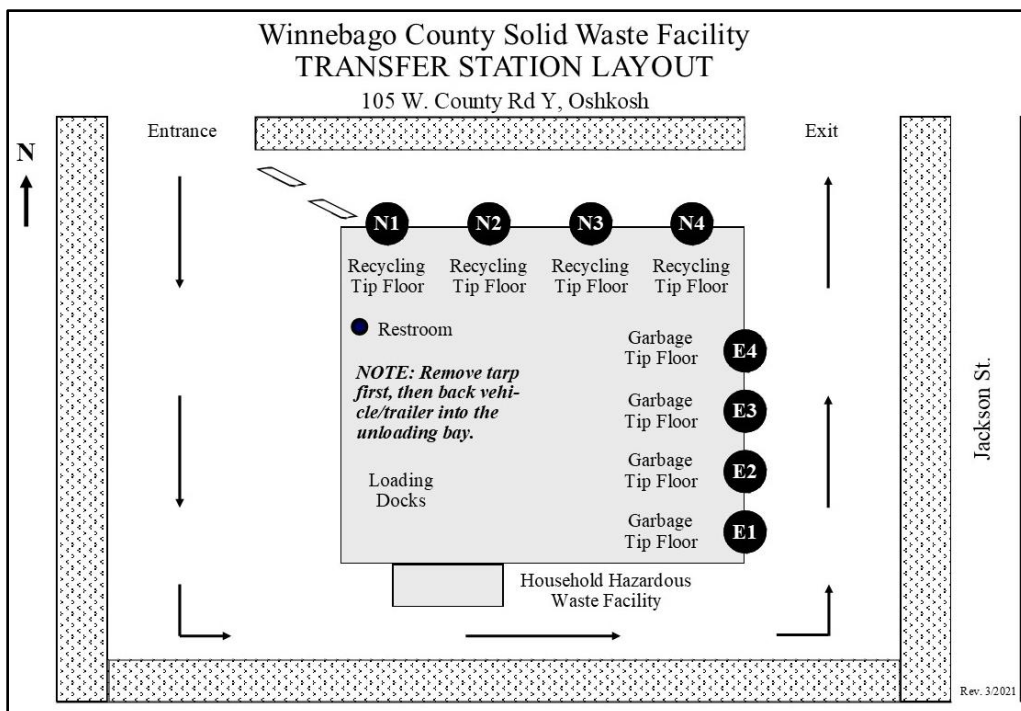
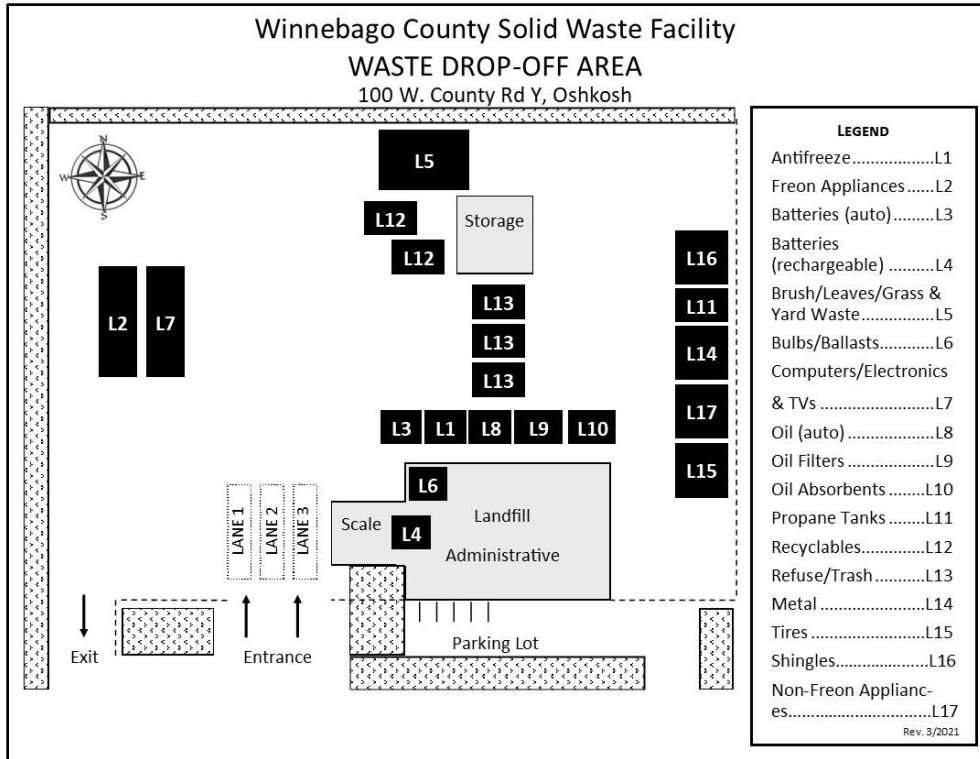
- Parties involved in an incident resulting in potential property damage or injury must stay on site and immediately contact the Operations Manager or Foreman.
- The Operations Manager/Foreman will investigate the incident, collect witness statements and take pictures to document the loss. A Winnebago County Loss Report will be completed for incidents or accidents that occur at the Facility.
- If outside assistance is needed from the Fire Department or Police Department, the Operations Manager's investigation will take place after assisting agencies have completed their assignments.

ACCEPTED MATERIALS – SEE ATTACHED MATERIAL RATE SHEET

VEHICLE INFORMATION:

LICENSE#: _____ **EMPTY WEIGHT:** _____

FACILITY MAPS:



FOR YOUR CONVENIENCE OUR DROP-SITE BOXES ARE NOW COLOR CODED!

CURBSIDE RECYCLING

*reciclaje a la orilla de la banqueta
curbside recycling*

Paper Papel Daim ntawv
Cardboard • Newspaper • Books
*cartulina • periódico • libros
duab los qhia • ntawv xov xwm • phau ntawv*

Plastic Plastico Yas
Bottles • Jugs • Containers
*botellas • jarrones • contenedores
fwj • ugs • thawv*

Metal & Glass Metal & Vidrio Hlau & iav
Cans • Bottles • Jars
*latas • botellas • jarros
Tau • fwj • thawv*

TRASH

basura thoobkhibnyiab

No Appliances
*no electrodomésticos
tsis muaj khoom vaj khoom tsev*

No Electronics
*no electronics
tsis muaj electronics*

**No Automotive
Batteries**
*no baterías automotrices
tsis automotive roj teeb*

No Scrap Metal
*no chatarra
tsis muaj seem hlau*

No Automotive Tires
*no neumáticos para automóviles
tsis muaj tsheb log tsheb*

No Yard Waste
*no desperdicio de jardín
tsis muaj vaj pov tseg*

METAL *metal hlau*

Bed Frame
*marco de la cama
txaj ncej*

Gutters
*canales
txhob txhaws*

Bicycle
*bicicleta
tsheb kauj vab*

**Lawn Furniture
Small Appliances**
*toaster • blender • vacuum
tostadora • licuadora • aspiradora
lub ci qhob cij•rab•lub tshuab nqus tsev*

Car Parts – No Fluids
*piezas de automóvil – sin fluidos
tsheb qhov chaw – tsis muaj kua*

Cast Iron
*hierro fundido
cam khwb cia hlau*

Swing Set
*columpio
viav vias set*

VEHICLE TIRES ONLY

*llantas de vehiculos
tsheb kauj vab log*

No Bicycle Tires
*llantas para bicicletas
tsheb kauj vab log*

No Cow Mats
*alfombra de Hule
kaw taw puas nyuj*

No Chained Tires
*llantas con cadenas
saw log tsheb*

No Shredded Tires
*llantas molidas
dua log tsheb*

No Snowmobile • ATV Tracks
*Vehiculos de Nieve • pistas de todo terreno ATV
cav kau snow • ATV ciav hlau*

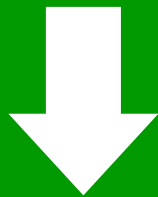
Lane 1

- Authorized Trucks Only
- Must wait for Green light



Lane 2

- Cars
- Household Recyclables
- Electronics/Appliances Only
- Must see Scale Attendant



Lane 3

- Trucks
- Vehicles with Trailers
- Vans and SUVs
- STOP ON SCALE
- Must see Scale Attendant

